REQUEST FOR EXPRESSIONS OF INTEREST

(CONSULTING SERVICES – FIRMS SELECTION)

**ROMANIA**

**Rural Pollution Prevention and Reduction Project**

**Loan No.: 9505-RO**

**Assignment Title:** Consultancy services for the development of an IT system to support the management of the grants scheme of the RAPID Project

**Reference No**. (as per Procurement Plan): 01/CQ/2024

The Government of Romania has received financing from the World Bank toward the cost of the Rural Pollution Prevention and Reduction Project (RAPID Project), and intends to apply part of the proceeds for consulting services.

The assignment includes specialized consultancy services (“the Services”) of a consulting firm / JV Associations for developing the IT system for the management of grants scheme. The duration of the contract 31st of March, 2028, or any subsequent date, as agreed in writing by the Parties through a contract amendment. The Consultant is expected to commence performance of the services preferably within 10 working days after contract signing.

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The Ministry of Environment, Waters and Forests - Rural Pollution Prevention and Reduction Project, now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

 **I. General qualifications - 15 points**

Consultants shall provide information on: core business and years in business, presentation of services provided which are relevant for this assignment, references.

**II. Specific experience - 65 points**

Consultants shall provide relevant information and a presentation of the similar projects/assignments that they have implemented, which are similar to this assignment, considering its specificity: The Consultants must have developed at least 3 institutional development projects (IT systems) for private or public institutions during the last 5 years, proven with recommendations. Previous experience in working for or with public institutions represents an advantage.

**III. Availability of appropriate skills among staff - 20 points**

Consultants shall provide relevant information regarding the availability of appropriate skills among their staff, as requested in the ToRs. Consultants shall provide relevant information regarding their Human Resources capacity, in terms of number of employed experts and/or freelance collaboration experts and their relevant skills, as necessary for implementing the requested services.

No CVs should be provided at this stage of the selection procedure as the Key Experts requested in the Terms of Reference will not be evaluated at the shortlisting stage.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, 3.17 and 3.21 to 3.24 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016, revised November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest and Eligibility. Interested consultants will sign and send together with their Expression of Interest a declaration of no conflict of interest and eligibility, in the format attached to this request for expressions of interest.

Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In case of a Joint-Venture (JV), all members of the JV will be evaluated jointly and shall be jointly and severally liable for the assignment and shall sign the contract in case of award is made to that JV group. Interested consultants should clearly indicate the structure of their “association” and the duties of the members and sub consultants in their application. Please note that a firm shall submit only one Expression of Interest in the same selection process either individually as a consultant or as a member in a joint venture***.***

A Consultant will be selected in accordance with the Consultant’s Qualification-based Selection (CQS) method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from Monday to Thursday 8:30 to 17:00 hours and Friday 08:30 to 14:30 hours.

Expressions of interest and supporting documents, must be submitted in a written form, in English language, (by e-mail, in person, or by mail) to the address below by 10th of May.

**Ministry of Environment, Waters and Forests – Rural Pollution Prevention and Reduction Project**

Attn:

**Mr. Mihai CONSTANTINESCU, Director of the PMU**

**Ms. Cătălina Criveanu, Procurement Manager**

**Ms. Mădălina TANASOI, Procurement Specialist**

**46-48, Calea Plevnei, Sector 1, Building E, 1st Floor, Room 11**

City: **Bucharest, ZIP Code: 010233,** Country: **Romania**

Phone: **+40 723 654 600; +40 756 036 082; +40 0723 654 360.**

E-mail: mihai.constantinescu@mmediu.ro; catalina.criveanu@mmediu.ro;

 madalina.tanasoi@mmediu.ro.

**TO:** **Mr. Mihai Constantinescu**, Director of PROJECT MANAGEMENT UNIT OF THE “Rural Pollution Prevention and Reduction”

**Ref. Assignment: 01/CQ/2024** -Consultancy services for the development of an IT system to support the management of the grants scheme of the RAPID Project

**DECLARATION**

Dear Mr. Constantinescu,

I, the undersigned, **………………………………....** the authorized representative of the Consultant [*insert name of the Company or JV Association, as the case may be*], confirm our availability to provide the services under the **assignment 01/CQ/2024 - Consultancy services for the development of an IT system to support the management of the grants scheme of the RAPID Project**, in accordance with the requirements in the Terms of Reference and for the duration specified thereto.

I also confirm that our hiring, in case we are selected, would not create a conflict of interest or eligibility issue as per the provisions of Section III, paragraphs, 3.14, 3.16, 3.17 and 3.21 to 3.24 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016, revised November 2020 (“Procurement Regulations”).

**Name of the Consultant / JV Association:**

**Authorized Representative:**

Signature

Date: