



Annex 4 - Applicant & Project Partners identification documents

- (1) The document of appointment / designation of the legal representative of the Applicant, copy according to the original.*₁)
- (2) Original empowerment document, original (if applicable) *)
- (3) Criminal record of the Applicant's and proxy's legal representative (and of the partners in case they implement activities in the project), original. *)
- (4) The constitutive act / normative act of establishment and the bylaws /court decision of acquiring legal personality /Excerpt from the Register of Commerce /Register of Associations and Foundations / registration into national registers of the donor project partners, other relevant establishing documents, with information on the Applicant, partners and donor project partners, copy according to the original.
- (5) Balance sheet (audited/signed by censors if requested by the legislation in force) for the latest financial year and the profit and loss account – for private entities, respectively the patrimonial result account, - for public entities, registered with the competent bodies, for the Applicant and for the partners, copy according to the original.*)
- (6) Tax attestation certificate according to according to the Order no. 3654/2015 regarding the approval of the procedure for issuing the fiscal attestation certificate, the certificate of budgetary obligations, as well as their model and content, with the subsequent modifications and completions, original.*)
- (7) The job descriptions for the project positions, CVs and the statements on the availability for all the targeted personnel (both for the PIU and for those involved in the implementation of activities); in case of the positions not occupied on the financing application submission date, the job descriptions shall be sufficient, copy according to the original.
- (8) Documents confirming /allocating the applicant's/partners' own contribution, as the case (for instance: the Resolution of GAS/BoD, management committee, the decision of the local, county council, or any other official document of the applicant or of the partners regarding the assurance of the financial flow for the project implementation and the covering of the equivalent value of expenses, other than eligible expenses), copy according to the original.*)

* does not apply to partners from Donor States